



महर्षिवाल्मीकिसंस्कृतविश्वविद्यालयः,

(हरियाणासर्वकाराधिनियम २०/२०१८ द्वारा संस्थापितः)

Maharshi Valmiki Sanskrit University, Mundri, Kaithal
(Established by the State Legislature Act 20/2018)

No. MVSU/EXAM/2024/ 861

Dated 26/09/2024

Notice for Invitation of Quotations

Subject:- Invitation of Sealed Quotations for Printing of various Examination Materials i.e. Answer Books, Pre-printed DMC formats, Provisional Degree Certificates, Application form for Provisional Degree/ Duplicate DMCs/Degrees/Certificates/ Official Transcript; Examination Forms, Offer Letters for setting of question papers.

Interested Firms/ Bidders are invited to submit most competitive sealed quotation for printing and supply of various Examination Materials i.e. Answer Books, Pre-printed DMC formats, Provisional Degree Certificates, Application form for Provisional Degree/ Duplicate DMCs/Degrees/Certificates/ Official Transcript; Examination Forms, Offer Letters for setting of question papers with below mentioned specifications and terms & conditions. The sealed quotation along with sample papers must reach to the Controller of Examination, Maharshi Valmiki Sanskrit University, Kaithal office located at Dr. B.R. Ambedkar Govt. College, Jagdishpura, Kaithal-136027 latest by 16.10.2024.

Sr. No.	Item Particulars	Specifications, if any	Quantity	Rate including GST
1.	Answer Books	<p>Answer Book</p> <ol style="list-style-type: none">1. First page of answer sheet should be in Sanskrit and Hindi language.2. Answer sheet pattern based on Kurukshetra University Kurukshetra (with bar code, University Logo at each page, page marking/ serial No. of sheet, perforating MVSU on each page, thread stitching etc.)3. There should be 4+28 pages in each answer book in which the first four pages should have following details:-<ol style="list-style-type: none">i. Detail related to the information of the students.ii. Instructions for studentsiii. Page for Re-evaluation.iv. Back side, not for use.4. The draft specification of first four	20000 (Twenty Thousand)	

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		pages of answer sheet is attached herewith. 5. Paper specifications of answer book Naplitho 70 GSM		
2.	Pre-printed DMC formats	Supply of DMC format with Security Features Specification for Lucky Parchment Paper with "A" Grade Virgin Pulp (120 GSM) with water mark of University (Logo) used for preparation of DMC Security Features:- i) Water mark of the University ii) Hidden Identity Feature iii) Visible Identity of the University iv) Eraser Protection Feature v) Numbering with Penetration Ink vi) Printing with Anti-copying ink (colour ink change)	5000 (Five Thousand)	
3.	Provisional Degree Certificates	On A4 size page, landscape, colored printing as per prescribed format (120 GSM)	500 (Five binded PADs of 100 each)	
4.	Application form for Provisional Degree/ Duplicate DMCs/Degrees/Certificates/ Official Transcript	On standard A4 size page (75 GSM)	1000 (Ten binded PADs of 100 each)	
5.	Offer Letter for paper setting	(9 pages double sided format on standard A4 size pages duly stiched (75 GSM)	1000	
6.	Examination Form	Double side print on standard A4 size page (75 GSM)	4000 (40 Binded PADs of 100 each)	

Note:- While submitting the bids, the bidders must mention their name, address of firm, PAN No., GST No. and Bank details etc. on the quotations. The firm will also submit a sample of the papers as per quality/ GSM specified with quotations.

Terms & Conditions for supply of Exam Material

1. The material along with invoice/ bill format is to be supplied directly to the Controller of Examination, Maharshi Valmiki Sanskrit University, Kaithal Office at Dr. Bhim Rao Ambedkar (PG) College, Jagdishpura, Kaithal-136027.
2. All materials shall be as per the formats attached herewith.
3. The quantity of the material may be increased or decreased later on.
4. The draft of above materials are to be approved from the Controller of Examination, M.V.S.U. Kaithal by the firm before printing of same.

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5. The complete order must be executed within fifteen days from the date of finalization of draft of Examination Materials by the University. However, the Vice-Chancellor may be competent to extend the period of supply of material in hard and genuine circumstances only on the written request of supplier, if deem fit.
6. In case of delayed supply, if accepted, the Registrar will be competent to impose a penalty @ 1% per day of the purchase order, provided that the entire amount of penalty shall not exceeded 10% of the total amount of purchase order.
7. Payment shall be made after successful delivery of materials and after the approval of inspection committee of the University.
8. In case of any dispute both the parties will be bounded by the decision of the Vice-Chancellor, MVSU, Kaithal.
9. The disputes, if any, shall be subject to the jurisdiction of the Courts at District Kaithal.
10. **The firm has to submit an undertaking as per format given below along with quotation.**

DA: As above.

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Controller of Examination

Undertaking

The terms and conditions of Quotation have been read and it is certified that I/We clearly understand the same and undertake for its compliance. Further, I/We also undertake that our firm has not been black listed/ declared defaulter by any institution/ firm during the last three years.

Place: _____

Dated: _____

Signature of Authorized representative
of the bidding firm/company with seal.
(Affix Rubber Stamp of the firm)